



Department
for Education

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STEP Academy Trust
Gonville Academy
Gonville Road
Thornton Heath
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20 April 2016

To STEP Academy Trust

I am pleased to confirm that Hawkes Farm Primary School will become an academy sponsored by you.

Your DfE project lead is Kate Lennard, and can be contacted at: firstname.secondname@education.gsi.gov.uk. Your project lead will work directly with you on the next steps, to enable the project to progress quickly.

I attach a copy of the Academy Order enabling the school to open as an academy. I also attach a copy of my letter to the chair of governors. You will note that this letter includes details of the governing body and local authority's duties to facilitate the conversion of the school to an academy and to make academy arrangements with your academy trust.

You should also note that you have a duty to communicate to parents information about your plans for improving the school, before it is converted into an academy. More information on this duty can be found in the Schools Causing Concern guidance:
www.gov.uk/government/uploads/system/uploads/attachment_data/file/510080/schools-causing-concern-guidance.pdf

I look forward to working with you to help the school become a successful academy.

Dominic Herrington
Regional Schools Commissioner
South East and South London



Rt Hon Nicky Morgan MP
Secretary of State for Education

Sanctuary Buildings Great Smith Street Westminster London SW1P 3BT
tel: 0370 000 2288 www.education.gov.uk/help/contactus

To: The Chair of the Interim Executive Board of Hawkes Farm Primary School

East Sussex County Council

ACADEMY ORDER

1. This is an Academy Order made further to section 4(A1) of the Academies Act 2010.
2. I hereby order that on the conversion date Hawkes Farm Primary School shall be converted into an Academy.
3. The conversion date shall be the date that the school opens as an Academy further to and as provided for in Academy arrangements made further to section 1 of the Academies Act 2010.
4. On the conversion date East Sussex County Council shall cease to maintain Hawkes Farm Primary School.
5. The independent school standards (as defined in section 157(2) of the Education Act 2002) are to be treated as met in relation to the Academy on the conversion date.

Signed on behalf of the Secretary of State for Education by:

Signed:.......... Date: 20 April 2016

Dominic Herrington,
Regional Schools Commissioner