



Club Manager

Salary scale: Grade 3, Scale Point 15-17
£20,136- £20,472 pa FTE £10.73 - £10.91 per hour
Hours: 20 per week (term time)

STEP Academy Trust is a growing, multi academy group in Croydon, committed to improving the life chances of children. The Governors are seeking to recruit a professional, energetic and committed Club Manager to run a high quality after school provision.

Based at Tudor Academy, you will be responsible for managing a team of play workers to ensure the smooth running of the out of school club. The position requires a hands-on approach, combined with a flexible attitude.

Tudor Academy as part of STEP Academy Trust seeks staff who believe in the Trust's Values of:

Passion — Working in education, we have the ability to profoundly change children's lives; the stakes are incredibly high. Our aim should always be to provide for the pupils of our Academies what we would want for our own children.

Urgency — The amount of time children spend in education is finite. We have a responsibility to ensure every moment a child is in a STEP Academy must be spent productively. Once wasted, it is gone forever and cannot be given back.

Positivity — Staff have a responsibility to be positive and supportive of each other. Negativity leads to low expectations and a culture where excuses are tolerated.

Aspiration — Embodied in the Trust motto, "Striving Together for Excellence in Partnership," all members of staff aim for excellence in their individual professional roles.

Commitment — Staff are prepared to go the extra mile to provide the best possible education for their pupils. The interests of children are always placed ahead of those of staff.

You are welcome to contact us for an informal discussion about this post prior to application. Please contact Amanda Hasdell on 01689 843103 or email amanda.hasdell@stepacademytrust.org

Application packs can be downloaded from the STEP website. Completed application forms and personal statements should be returned to Tudor Academy. CVs are not accepted.

Closing Date for internal STEP staff who have been issued with a risk of redundancy letter: **Noon Monday 26th November 2018**

Please note that applicants who are at risk of redundancy will have their applications considered separately ahead of those who are not at risk

Closing Date for all other applicants: Noon Monday 3rd December 2018

Shortlisting Date: Wednesday 5th December 2018 (please assume your application has been unsuccessful if you have not been notified by **Thursday 6th December 2018**)

Interview Date: Friday 7th December 2018

We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment. All posts are subject to an enhanced DBS check. The STEP Academy Trust is an equal opportunities employer.