



## **2 STEP Midday Supervisor Assistants Burfield Academy**

Salary Range: Grade 1, point 2 (£17,895) pro rata salary from £2,578

Required for September start

1st post fixed term from 1<sup>st</sup> September 2021 – 31<sup>st</sup> January 2022. Term time only, 6.15 hours per week.

2<sup>nd</sup> post fixed term 1<sup>st</sup> September – 22<sup>nd</sup> July 2022. Term time only, 6.25 hours per week.

### **Passion – Urgency – Positivity – Aspiration – Commitment**

STEP Academy Trust is an exciting, dynamic place to work that can offer great opportunities to the right candidate. If you are ready to take the next step in your career, join us as we 'Strive Together for Excellence in Partnership'.

We are looking to appoint 2 Midday Supervisor Assistants to join the team at Burfield Academy.

We can offer you:

- enthusiastic children, who are keen to learn;
- a dedicated leadership team, who are committed to supporting and developing colleagues;
- excellent professional development and promotion opportunities;
- membership to Perkbox discount scheme;
- subsidised private health care with Benenden;

Our ideal candidate will have:

- Good numeracy / literacy skills and communication skills.
- Confidence in dealing with young people, maintaining discipline and motivation.
- Ability to self-evaluate learning needs and actively seek learning opportunities.
- Ability to relate well to pupils and adults.
- Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these.

You are welcome to contact us for an informal discussion about this post prior to application, please contact Nicola Rye (Office Manager) on 01323 819309 to make arrangements.

The Job Description/Person Specification and Application Form can be downloaded from the STEP website – [www.stepacademytrust.org](http://www.stepacademytrust.org)

Completed application forms with supporting statements written in line with the person specification should be returned by email to [recruitment@burfieldacademy.org](mailto:recruitment@burfieldacademy.org) CVs are not accepted.

STEP Academy Trust believes that its workforce should reflect the local community and that all groups within the community should have equal access to the Trust's employment opportunities. We are an equal opportunities employer and welcome applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age. Applicants must hold the right to work in the UK.

STEP Academy Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and we expect all staff and volunteers to share this commitment.

This post is subject to an Enhanced DBS check and satisfactory references.

Closing date: Tuesday 14<sup>th</sup> September 2021

Interviews: Tuesday 21<sup>st</sup> September 2021