



**STEP Academy Assistant Kitchen Manager for Heathfield Academy**  
**20 hours per week. Fix Term time (including INSET days) up to 1 Year Maternity Leave Cover**  
**Grade 3 SCP 5 Salary Pro Rata Salary £11,112pa**

We are looking to appoint an Assistant Kitchen Manager for one of our busy, vibrant Academy kitchens at Heathfield, Croydon. Maternity leave cover will start from November 2022.

We can offer you:

- enthusiastic children, who are keen to learn;
- a dedicated leadership team, who are committed to supporting and developing colleagues;
- excellent professional development and promotion opportunities;
- membership to Perkbox discount scheme;
- subsidised private health care with Benenden.

The successful candidate must:

- Have a knowledge of food preparation
- Be to lead and motivate staff
- Demonstrate a willingness and enthusiasm for training and progression
- Have an ability to read and complete simple instructions, such as cleaning rota, work rota, temperature and control sheets
- Be able to communicate with all kitchen, staff and pupils
- Display and maintain a high standard of personal hygiene
- Be able to encourage children to select a balanced meal
- Display a commitment to the Trust's equalities policies
- Take charge of the kitchen and the catering staff in the absence of the cook

Our Academies are inclusive, with the highest academic standards; we will take children from all backgrounds and give them the knowledge, skills and confidence to flourish. The happiness, well-being and success of our pupils is at the centre of everything we do.

The STEP Application Form, Job Description and Person Specification fully outline the requirements of this post and can be found on our website: [www.stepacademytrust.org](http://www.stepacademytrust.org). Completed application forms and supporting statements written in line with the Person Specification should be returned by email to: [centralrecruitment@stepacademytrust.org](mailto:centralrecruitment@stepacademytrust.org)

STEP Academy Trust believes that its workforce should reflect the local community and that all groups within the community should have equal access to the Trust's employment opportunities. We are an equal opportunities employer and welcome applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age. Applicants must hold the right to work in the UK.

**Applications will be considered upon receipt and successful candidates will be contacted for interviews.**

**We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment. This post is subject to an Enhanced DBS check and satisfactory references.**

**CVs are not accepted.**