



## **Internal**

### **Acting STEP Lead of SEND – South London (Internal) (12 months initially) Acting STEP Lead of SEND – East Sussex (Internal) (12 months initially)**

**Salary Range: SL9 – SL23**

#### **Passion – Urgency – Positivity – Aspiration – Commitment**

We are looking to appoint an Acting STEP Leader for SEND for both of our East Sussex and South London Hubs. We are seeking an experienced and talented leader to provide high quality strategic leadership of SEND across each of hubs. This will initially be for a 12-month period.

As STEP Lead of SEND you will be responsible for overseeing and managing the provision of Special Educational Needs and Disability (SEND) support and inclusion across the Trust's academies.

Key responsibilities will include:

- Developing and implementing the Trust's SEND and inclusion strategy, policies, and procedures to ensure high-quality provision of support for all children and young people with SEND across our schools.
- Providing support, guidance, and training to staff across the Trust & hubs to ensure that they have the skills and knowledge needed to meet the needs of children and young people with SEND.
- Ensuring that there is a robust system in place for identifying, assessing, and supporting children and young people with SEND across our schools.
- Overseeing the provision of support for children and young people with SEND, including the development of Individual Education Plans (IEPs), Education, Health, and Care Plans (EHCPs), and other support plans as required.
- Developing Trust wide systems to report on SEND support and its impact;
- Lead on Trust wide implementation strategies for the Green Paper;

The successful candidate must:

- Believe in the mission, vision and values of STEP Academy Trust;
- Be a strategic leader with a proven track record of the leadership of SEND and Teaching and Learning strategies;
- Be passionate about improving educational standards and providing high quality leadership by motivating others;
- Be able to develop effective partnerships with staff, governors, parents and the wider community in order to drive forward change and shape the future direction SEND ;
- Be adaptable and have excellent time management and communication skills;
- Be willing to travel to all academies within the hub;

Job Description and Person Specification are attached.

**Please complete a personal statement, written in line with the person specification. This should be returned by email to: [centralrecruitment@stepacademytrust.org](mailto:centralrecruitment@stepacademytrust.org)**

**Closing date: Friday 9<sup>th</sup> June 2023 at 12 noon**

**Interviews: Week commencing Monday 12<sup>th</sup> June 2023**

STEP Academy Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and we expect all staff and volunteers to share this commitment.

STEP Academy Trust believes that its workforce should reflect the local community and that all groups within the community should have equal access to the Trust's employment opportunities. We are an equal opportunities employer and welcome applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age.